

ASHRAE Atlanta – Government Outreach Day 2019  
Set up a meeting with your legislator (or his/her staff):

1. Determine who your Senator and House Representative is for your home (and your workplace).
  - a. Find your districts: if you're registered to vote already, use the Secretary of State Page <https://www.mvp.sos.ga.gov/MVP/voterDetails.do>; otherwise you can check [https://openstates.org/find\\_your\\_legislator/](https://openstates.org/find_your_legislator/)
  - b. [All Senators](#) (GA Senate official page)
  - c. [All Representatives](#) (GA House official page)
2. Check their committees, sponsored legislation, background story – any personal connections / ASHRAE



priorities?

3. Contact their staff (lower right side of their individual page) to request a meeting. Template:
  - a. Hi [staff name],  
 I'm a constituent of [Sen/Rep Name] and a member of ASHRAE [a quick description that will appeal to your specific legislator; "sustainability" isn't everyone's favorite word]. I'll be visiting the Capitol on February 19<sup>th</sup> as part of ASHRAE Atlanta's Government Outreach Day and would like to arrange a quick (~10 min) meeting with [Sen/Rep Name and/or staff] to discuss ASHRAE's technical resources in areas such as [building energy efficiency, refrigerant safety, indoor air quality; pick and choose]. I'll be available between 10 am and noon.
    - i. Could also mention that it will be National Engineers Week, if they're big on STEM education. <https://www.discovere.org/our-programs/engineers-week>
  - b. Here's the elevator pitch from our 2017 Day on the Hill, for more word options / ideas:  
 We are \_\_ and \_\_ and we are here on behalf of ASHRAE. ASHRAE is a global society advancing human well-being through sustainable technology for the built environment. The Society has more than 57,000 members worldwide and over 1,200 here in Georgia. We focus on building systems, energy efficiency, indoor air quality, refrigeration and sustainability. We wanted to leave a brochure and this flyer for Senator (or Representative) \_\_ and let him/her know that we are happy to talk to him/her about energy efficiency, energy codes and how we can help the state save every penny it can on energy costs.
4. Confirmed meeting with legislators are a great opportunity! But even if you can't meet with your legislator, meetings with staff are just as good – and sometimes even better, as they will be researching and writing the policies. Regardless of response, we will visit your legislators' offices and try to meet them "at the ropes" outside the House and Senate chambers.